

St. John Vianney Catholic School
HSA Committee Meeting
March 2, 2010 ~ 6:00 PM ~ Teacher's Lounge

Agenda

Opening Prayer	Rose Nield
Old Business: ~Father Daughter Dance – Great Success!! THANK YOU!! ~Lisa to speak to Trisha re: Fry's Jeans Day Fridays ~Lisa to research \$174 send in by Box Tops ~Cruz to contact Trisha re: Box Top info from Lisa	All
Treasurer's Report	Cruz Armendariz
Room Parents Report: ~Feedback from Room Parents re: Letter and New Rule ~Amend Room Parents Handbook with new rule ~SJV Breakfast Sales-Coordinate 3/14 Bake Sale	Cindy Pelrine
Fundraising Report: ~Fry's Rechargeable Cards-Incentive for parents to use ~Safeway Program Sign Up Sheets to next HSA Parent Mtg ~Evaluate Campbell's Soup Program at end of year	Lisa Churchill
SJV Staff Birthdays: April Birthdays ~Birthday Basket, Posters, Bars & Calendar	Olga Rincon Mary Hernandez
Calendar – Upcoming Events: ~Plan for April – Sr. Ignacia will not be here ~3/8-10 – Notre Dame Video ~3/13 – SJV Mother Son Picnic ~3/14 – Bake Sale (No April Bake Sale!?) ~4/6 – HSA Cmte Mtg (Cancel due to Easter Break??) ~4/13 – HSA Parent Mtg - Schedule class events/themes to ~4/21 – Admin Professionals Day ~5/1 – School Principal's Day ~5/3-7 – Teacher Appreciation Week ~5/4 – National Teacher Day ~5/4 – HSA Cmte Mtg ~5/11 – HSA Parent Meeting ~5/12 – National School Nurse Day ~5/16 – Bake Sale (Last One!?) ~5/28 – Family Swimming Day & BBQ/Last Day of School	All Sr. Ignacia Sr. Ignacia Sr. Ignacia Sr. Ignacia Sr. Ignacia Sr. Ignacia Sr. Ignacia Sr. Ignacia Sr. Ignacia
Roundtable:	All

Closing Prayer	Sr. Ignacia
HSA Committee: Sr. Ignacia Carrillo; Rose Nield, President; Monica Vargas, Vice President; Cruz Armendariz, Treasurer; Laura Sakakibara, Secretary; Lisa Churchill, Fundraising; Cindy Pelrine and Olga Rincon, Room Parent Coordinators. Next HSA Committee Meeting 4/06/10 – Tentative?? (Easter Break??)	
HSA Meeting 3/2/2010 6:00 PM Teacher's Lounge	
Minutes	

Opening Prayer		Rose Nield	
Follow Up:		All	
<p>~Father Daughter Dance – brought in \$650, great event. The Fall Gala would like to use the same DJ for their event, he charged \$200. For next year, have an adult at the door and a sign that states “Friendly Reminder – Father/Daughter Dance Only”. Regarding the food, cut the child’s portion in half to avoid having too much left over food.</p> <p>~Fry’s Jeans Day Fridays – Lisa was not present.</p> <p>~\$174 check from Box Tops – Lisa found the check.</p>			
Action items:		Person responsible:	Deadline:
n/a		n/a	
Treasurer’s Report:		Cruz Armendariz	
<p>~\$174 for the Box Tops proceeds will be added to the report. Cruz to contact Trish to research two charges for Father/Daughter dance in the amount of \$148.48, one charge is from Lisa Albrand, the other charge is from Lisa Churchill.</p> <p>~\$165 proceeds for Buck-A-Jean day is entered twice on the report.</p> <p>~HSA lunch – 21 people ate at the Fish Fry.</p> <p>~\$150 in proceeds from pictures taken at the Father /Daughter dance. Amount spent to develop is unknown at this time. Renee Ashlock will make the deposit. Cruz will pick up the pictures. Rose will email Renee on March 3 regarding the deposit.</p>			
Action items:		Person responsible	Deadline:
Cruz to contact Trish regarding the double items on the report.		Cruz	3/3/10
Cruz to will pick up the photos from the Father/Daughter dance.		Cruz	3/3/10
Rose will email Renee Ashlock regarding the deposit for the photo proceeds.		Rose	3/3/10
Room Parents:		Cindy Pelrine and Olga Rincon	
<p>~Letters to room parents that have not participated did not get mailed. Cindy will check with Sister’s schedule on March 3 and will confirm that letters will be sent out. They are time sensitive and need to go out as soon as possible.</p> <p>~Handbook will need to be updated to reflect the new rule for room parents. Cindy will work with Mrs. Gomez and will have Sr. Ignacia give final approval and will have it done by March 12.</p> <p>~March 14 bake sale – there is a signup sheet for parent volunteers by the fourth grade class. Cindy is helping coordinate with the 3rd grade parents. The Gala may do a sampling of pancakes. Mr. Arballo will do the cooking, Cindy will contact him to see if he needs any help.</p> <p>~Sister Ignacia needs a Sam’s club shopper to get items for the bake sales (baked goods and burritos). Cruz offered to do it for March bake sale. Cruz suggested Sabrina’s mom may be able to be the shopper for future bake sales. Cruz will contact her to ask her.</p> <p>~May bake sale – Gala and HSA will work together and split the proceeds.</p>			
Action items:		Person responsible:	Deadline:
Contact Sr. Ignacia to send out letters to room parents		Cindy	3/3/10
Cindy to contact Mrs. Gomez and Sr. Ignacia regarding updates to the handbook		Cindy	3/12/10
Cindy to contact Mr. Arballo regarding the 3/14/10 bake sale regarding additional help		Cindy	3/3/10
Pick up items for 3/14/10 bake sale at Sam’s club		Cruz	3/13/10

Cruz to contact Sabrina's mom to see if she can be the Sam's Club shopper for future bake sales	Cruz	Not stated	
Fundraising:		Lisa Churchill	
<p>~Box Tops - March 1st submission was sent in with 4,288 BTs, check in the amount of \$428.80 will be sent in April. Contest winner is the 8th grade with 244 BTs. Kinder came in a close second with 237! December check for \$174.50 was given to Mary.</p> <p>~Campbell's Soup Labels – Lisa emailed Ms. Albrand the link to the athletic equipment we can get for points earned so she can see what is available and choose what is most needed for the school. Lisa can place the order once she hears back from her.</p>			
Action items:	Person responsible	Deadline:	
n/a	n/a	n/a	
SJV Staff Birthdays:		Olga Rincon	
<p>Olga will take care of the April birthday basket and bars. Rose will email the poster and list to her. Teachers are very appreciative of the birthday goodies and asked for healthy treats to be brought in.</p>			
Action items:		Person responsible:	Deadline:
Email Birthday posters to Olga		Rose	3/25/10
Deliver Birthday basket and bars		Olga	4/12/10
Calendar – Upcoming Events:		All	
<p>~Plan for April – Sr. Ignacia will be away.</p> <p>~Plan for better attendance at parent meetings for next year – have a class showcased at the parent meeting, such as a ten minute piece like a song, poem, readings, etc. Themes could be assigned to the classroom. Ask teachers to sign up for a particular month. Start this with the second parent meeting of next year. We could have a class party for the class that has the most parent participation at the meeting (i.e. BBQ).</p> <p>~Send out parent survey on events they enjoyed this year, what they liked, and didn't like. HSA committee members will email Rose two questions by 3/5/10 for events they participated in, she will take those questions and create the survey.</p> <p>~HSA committee meetings and parent meetings will stay the same first and second Tuesdays of each month.</p> <p>~HSA will meet on March 11 at 6:00 p.m. for the 2010-2011 planning meeting. Rose will contact Lisa to see if she is available on 3/11.</p> <p>~3/8 -10 Notre Dame Video – will focus on Latino community. The photo shoot will consist of students in music class and doing service. Sister Ignacia has a panel of mom's who will discuss how their children are doing in catholic school and how they got them there.</p> <p>~3/13/10 – SJV Mother Son Picnic – Rose has signup sheet of parents who volunteers from Super Saturday, however, only one parent on the list is available to volunteer. Cindy and Olga will call the room parents so we can have two parents from each class volunteer, deadline for their response will be 3/8/10. Rose will also have Mary do an instant alert on 3/3/10 asking for volunteers. Cruz will call Mary Sanchez and Linda to see if they can volunteer. We have sodas, waters, and Gatorade.</p> <p>~No HSA committee meeting for April due to Easter break.</p> <p>~No April bake sale.</p> <p>5/3-5/7 – Teacher appreciation week – HSA will provide fruit and balloons. We will have a lunch for the teachers. Their classes will be covered and will watch movies so all the teachers can enjoy lunch together in the lounge. We will need volunteers, room parents to cover each class. Food will be a big sandwich from Wal-Mart, chips, veggies and spinach dip. Room parents will coordinate lunch schedules and will set up and clean up. Rose and Cruz can get the sandwich and chips, veggies.</p>			

<p>Laura will make the spinach dip. Monica will help clean up. ~5/13/10 – 8th grade banquet ~5/21/10 – 8th grade Graduation mass</p>		
Action items:	Person responsible:	Deadline:
Send Rose two questions regarding school events this year for the parent survey	HSA committee	3/5/10
Rose will contact Lisa regarding availability to attend 3/11/10 planning meeting	Rose	3/3/10
Contact room parents for volunteers for Mother Son picnic	Cindy & Olga	3/3/10
Contact Ms. Mary for instant alert for volunteers for Mother Son picnic	Rose	3/3/10
Contact Mary Sanchez and Linda to see if they can volunteer for Mother Son picnic	Cruz	3/3/10
Contact room parents to volunteer for Teacher appreciation day luncheon	Cindy/Olga	Not stated
Roundtable	All	
<p>~Hardrive for 8th grade class. HSA approved to reimburse Cruz \$88 for hard drive. This will stay with all future 8th grade classes. Cruz will have the harddrive properly coded. She will also contact Mrs. Shearer to have the camera that was donated to the yearbook club properly coded.</p> <p>~Gala update: Cindy met w/ Gala chairs. They would like to come to our 2010-2011 planning meeting as they are preparing to schedule their events for next year also. They have a monthly meeting the 3rd week of every month. They want to make the mandatory volunteer hours for the Gala increased from 4 to 6 (if this is approved the student handbook will need to be updated asap). They will have the t-shirt decorating contest in April. In June they will have an indoor golf tournament. They need to raise \$25K to cover their up front costs. They will start selling ice cream after the Fiesta. They are working with Father John and have asked for his approval to hold a couple of raffles. They would like the Gala events on the school calendar. They have Suns tickets for sale.</p>		
Closing Prayer:	Sr. Ignacia	