

# HSA Meeting

11/6/2007  
7:00 PM  
Sister Ignacia's Office

## Agenda

## Additional Information

Special notes:

# HSA Meeting

11/6/2007  
7:00 PM  
Sister Ignacia's Office

In Attendance: Kelly Miller, President; Renee Ashlock, Vice President; Kerri Cox, Treasurer; Rose Nield, Secretary; and Committee Members Laura Sakakibara and Mariana Sandoval.

## Treasurer's Report

**Kerri**

Discussion: Peggy D'Angelo is no longer putting together the Treasurer's Report, Patricia Sidell is taking over this duty. Kerri stated there is \$1,701.72 currently in the account, assuming that the \$5,125 was deducted for HSA half contribution to the playground turf. However, there's a question of a \$244 deduction for polo shirts. The HSA not ordered any polo shirts, so it's possible the wrong account was charged. Kelly will verify this charge. Kerri stated that the HSA account will be handled differently. From now on, the HSA will not be able to carry over funds from a previous fiscal year. However, we may be able to do this by writing a letter stating that we want to earmark a certain amount of money for the following year. Kelly asked about the status of the money for the Preschool carpets, the ice cream social and Technology Night at NYPD Pizza. Kerri answered that the money for the carpets and the ice cream social had been deducted from the account (though there is still some question on the ice cream social) and the money raised during Technology Night was in the account. Kelly stated that it was important to have an accurate Treasurer's Report for every meeting.

Conclusions: Kerri will contact Patricia Sidell and explain that she needs to have the Treasurer's Report no later than one week prior to each HSA meeting.

Action items:

Kerri will give our HSA meeting dates to Patricia Sidell, so that Peggy can deliver the Treasurer's Report to Kerri a week prior to the HSA meetings.

Person responsible:

Kerri Cox

Deadline:

11/16/07

**Parent Meeting****Kelly**

Discussion: The next Parent Meeting will be held 11/13/07, 7:00pm, in the Cafeteria. Limited childcare will be provided in the Father Moreau Room. Kelly indicated that greeters were needed for the Parent Meeting. HSA Committee members volunteered. The sign in table will be coordinated so that there are two tables that will each contain a sign in sheet for each class room. If a parent HSA multiple children attending school, they need to sign in for one child only. Raffle tickets will be sold at a separate location so as to avoid overcrowding. Rose mentioned to Sr. Ignacia that the fountain needed to be cleaned. She also stated that the fountain was filthy dirty at Sunday mass and that it was usually dirty. Sr. Ignacia asked Rose to send an email reminder to her to forward to maintenance.

Conclusions:

Action items:

Send maintenance email to Sr. Ignacia

Person responsible:

Rose

Deadline:

11/7/07

**Breakfast Sale – 11/11/07****Sr. Ignacia**

Discussion: Breakfast sponsored by 3<sup>rd</sup> and 6<sup>th</sup> grade will be held Sunday, 11/11/07. Mariana will contact the room parents to coordinate and make sure there are enough volunteers.

Conclusions:

Action items:

Contact room parents (needs HSA Handbook for phone numbers)

Person responsible:

Mariana

Deadline:

11/8/07

**Family Nights****Kelly**

Discussion: Kelly stated that Joanne was not able to attend tonight's meeting. However, she had updates:

Macayo Night will not take place this month. Macayo had some requirements that were not previously required – this may possibly occur at another time.

Movie Night is scheduled for 12/14/07 in the Grand Hall. Kerri and Renee will each bring their movie. The HSA will sell pizza, popcorn, soda and cookies. Laura volunteered to design flyer and send to Sr. Ignacia for approval by 11/13/07. HSA will sponsor the sale. Rose Nield volunteered to make a flyer with a sign up sheet attached to the bottom where they can volunteer to donate these food items. Once those volunteer sheets are received, Rose will call those parents to coordinate. Renee will bake the cookies.

Conclusions:

Action items:

Design Movie Night flyer

Design Movie Night volunteer form

Bake cookies

Person responsible:

Laura

Rose

Renee

Deadline:

11/13/07

11/16/07

12/14/07

**Christmas Program-12/19/07****Kelly**

Discussion: Parent coordinators need to call room parents to ask for volunteers to measure the kids for costumes. Usually Thursdays and Fridays are good because of limited specials, but they'll also need to work around the lunch schedule since they'll be using the cafeteria to do the measuring. Kelly will work on getting the handbooks so that the parent coordinators can have the phone numbers and start making phone calls to the room parents.

Also, help is needed with the Christmas Program to direct parents and kids where they need to go. HSA Committee members volunteered. Program starts at 7:00pm, helpers need to arrive at 6:00pm. After the Christmas program, the students will be dismissed two grades at a time to avoid mass confusion. Students will be asked to return costumes at school on the following day.

The Agua Fria auditorium seats 750 people. Tickets will be pre-sold on a first-come first-serve basis to accommodate 750 people. Kerri volunteered to design the ticket and submit to Sr. Ignacia for review and approve by Monday, 11/12/07.

Conclusions:

Action items:	Person responsible:	Deadline:

**Channel 10 Whirly Bird Wednesday****Kerri**

Discussion: Kerri briefly mentioned the Channel 10 Whirly Bird event coming to SJV on 11/28/07. Channel 10 visits Valley schools on Wednesdays where they broadcast live. Sr. Ignacia will work on a theme to promote SJV Catholic School during the broadcast. Volunteers are needed to help coordinate the kids. Possibly contact the room parents to coordinate volunteer helpers. They will also need someone to take pictures during the event. Pictures would be just in time for Catholic School's week.

Action items:	Person responsible:	Deadline: