

St. John Vianney Catholic School  
Advisory Board  
Minutes- January 20, 2010

Members Present: Sr. Ignacia, Patti Flores, Tricia Sidell, Maria Mesquita, Stu Seim, Father John, Trisha San Miguel, Stacy Missigman, Dan Ashlock, Veronica Ramirez, Georgia Gonzalez

Member	Position
Stacy Missigman	President
Dan Ashlock	Vice President
Trisha San Miguel	Secretary
Tricia Sidell	Parish Finance
Georgia Gonzalez	Development Committee
Maria Mesquita and Veronica Ramirez	Public Relations & Media, Student Recruitment
Stu Seim	Member
Vacant	Finance Committee
Sr. Ignacia Carrillo	SJV Principal
Fr. John Herman	SJV Pastor

Call to Order

Meeting was called to order at 6:32 pm by the board president.

Opening Prayer

The meeting opened with an opening prayer by Sr. Ignacia.

Open Forum

No comments from the floor.

The first 30 minutes prior to the advisory board meeting were dedicated to the upcoming fiscal year 2010-2011 school budget. Tricia gave an overview of the upcoming budget. Expenses have increased and school tuition pricing is a top priority. All scenarios shared with the board are sensitive in nature and not for public sharing at this time.

School Report

Sr. Ignacia provided the board with an update on the accreditation process. The work completed to date has been very polished and the school message expressed well. The first draft will be delivered to the diocese on 1/25/10.

PF Change Marathon – 50 ACE students were welcomed to campus. ACE runners were provided with meals, a tour of the campus and mass. SJV students did an excellent job of promoting our school. Every ACE runner raised \$500.00 for SJV, with 100% of funds raised by our own ACE teachers for SJV.

Accelerated Reader – SJV met with the Accelerated Reader representative and a quote was provided. It was learned the SJV already has this program and we only have to pay for the update, costing approximately \$600.00.

Jennifer Barkasy's last date to start maternity leave is scheduled for February 26<sup>th</sup>. A substitute has been found and placed. The substitute has spent time in class which will make for a smooth transition.

The Washington School district has offered 12-13 workshops. Every SJV teacher had the opportunity to attend at least one workshop.

Sr. Ignacia advised that SJV will be transitioning the school lunch program for school year 2010-2011. She explained a new option that has many benefits for our school. It is currently under review and no contract has been signed. Details will be shared when appropriate to do so.

Sr. Ignacia mentioned that she has always wanted to implement a systematic character building program across all grade levels with a focus on respect for others. Dan Ashlock noted that he may have some resources that would be relevant and he will research. Sister would like a component of the program to involve parents.

The need to increase parent involvement in HSA meetings still exists. A plan needs to be put in place to increase attendance.

#### Standing Committee

- Development Committee – Georgia shared new opportunities have presented themselves in the arena of arts culture and playground equipment. Grant requests need to be written and Georgia will solicit help.
- Public Relations and Media Committee- Open House dates have been selected. A list was generated last year identifying catholic families that do not have their children enrolled at SJV. This list will be utilized to generate a postcard/flyer mailing to recruit new students. All R.E. (Religious Education) families will be included in this mailing.
- Finance Committee / CTODP Update –The CTODP message was spread throughout the month of December. The final numbers have not yet come in. The 2<sup>nd</sup> quarter budget results are good with 3<sup>rd</sup> quarter dropping by \$40,000 for administration fees for ACE teachers. In the upcoming two weeks email your budget ideas to Tricia.

#### Budget Discussion

This topic was discussed prior to the start of the advisory council meeting as Tricia Sidell shared some preliminary financial data and circulated discussion points for consideration. The data and idea prompts were given to the board with the request that members take time to process and come back with input. There is more to come regarding this as it is a work in progress.

#### Idea Sharing and Open Discussion

Sr. Ignacia thanked Tricia for all her hard work and dedication for the CTODP program. Stacy inquired if something was being done for the Haiti victims. This Friday, 1/22/10, will be buck-a-jean day with all proceeds going to the Haiti victims.

#### Closing Prayer

Meeting adjourned at 8:07 pm with a closing prayer by Fr. John.